



CINDY DEJAGER
PROFESSIONAL SUBSTANTIVE EDITOR

EDITORIAL SERVICES

2022 *Rate Sheet*

WHAT DO I EDIT?

Books, Articles, Chapters for Anthologies and Compilations

EDITING LEVELS:

Thorough Editing:

Tone, Flow, Dialogue word choice, Tense, Point-of-view, Sentence structure, Clarity

per hour	\$45.00
per word	\$0.03

Developmental and/or Substantive Editing:

This type of editing restructures the manuscript for presentation and organization of the content.

per hour	\$55.00
per word	\$0.05

Proofreading (BASIC)

Basic: Spelling, Grammar, Punctuation

per hour	\$30.00
per word	\$0.02

Proofreading is essentially the final state of the editing processing. Proofreading consists of comparing the latest stage of the text/manuscript (often final proof pages) against the immediate preceding stage and marking the discrepancies within the text. Proofreading includes any or all of the following:

1. Checking proof pages against typesetting specifications.
2. Checking proof pages for problems in page make-up, layout, color separation, type, etc.
3. Checking proof pages against an editorial style sheet and/or manual for inconsistencies in style.
4. Reading for typographical errors and/or sense without reading against the copy.
5. Querying and/or correcting errors and inconsistencies that may have been missed by an editor and/or author.

Zoom Call

Need to discuss your work? Book a 30 minute Zoom meeting with me.

<https://calendly.com/opalmagazine/virtual-coffee>



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EXPLANATION OF RATES USED:

1. Hourly rate is applied to small projects like query letters, or extra revisions over and above the project description.
2. Word rate is applied to manuscripts more than 3000 words.
3. Standard page = 250 words

How Do We Begin?

1. A writing sample consisting of a one or two chapters of the manuscript is requested in order to help me determine the level of editing that is necessary.
2. You will be sent a Quote for the proposed work to be done.
3. I like to schedule a Zoom meeting to discuss the work further and to get to know the author since we will probably be working closely.
4. A contract can be drawn up, but that is optional and can be discussed.
5. A payment of half (1/2) of the fee for the work is due and payable at the start of the project and the final amount to be paid on completion of the work. (We can also negotiate a payment schedule if you need to do so; for example weekly payments etc.)

METHODS OF PAYMENT

E-transfer – (preferred)
PayPal (email invoice)

Contact Me:

Cindy DeJager
E: cindy.wordsaremybusiness@gmail.com

Ask me for a Quote